



The University of Michigan Band Alumni Association

BOARD OF DIRECTORS MEETING

01/17/12

Board Planning

7:00 PM

Minutes

Revelli Hall

Present: Dr. Pasquale (only at the beginning), David Aguilar, Dennis Gmerek, Jeff Henderson, Jim Kozich, Jim Roach, Kristy Penney, Linda Ridley, Matt Miller, Pete Dalton, Peter Cubba, Rich Alder, Roseanne Dolega, Sheri Moore, Michael Lee, Pete Larson

1. **Call to Order @ 7:01**
2. **Approve November Meeting Minutes** – changed 2011 -> 2012 in the section about the Winter session of the UMBAA Concert Band. Dennis moved to accept as amended. Matt 2nd. Approved.
3. **Conductor's Forum:**
 - a. **John Pasquale** –
 - i. No issues at the Bowl game. They spent the entire day at the stadium. The Pep Rally was fun. There was no parade. There were many compliments about the behavior of the students. The team won the game!
 - ii. There was a band for the Frozen Diamond Faceoff hockey game in Cleveland. There was snow in the stands and people threw snowballs at the band. Michigan beat Ohio State 4 -1!
 - iii. There are 300 students in Campus Bands this semester, so there are 3 bands. All 3 are performing well
 - iv. Had a fantastic time sharing the concert with the UMBAA Concert Band in the fall. We should co-ordinate better for fall 2012. The kids didn't say much, which is a good thing.
 - v. In general things are going well. Last term was tough, but it ended well.
 - vi. The Collage concert mentioned. People who went to it said that it was awesome.
 - b. Sheri read a Thank you letter from Scott Boerma – He said that it was an amazing honor to get the award from us (presented at the MMB Crisler Concert). He considers it an honor to be part of “this amazing organization”.
4. **Action Items from Nov meeting (Sheri Moore)**
 - a. In-progress- Linda will coordinate a website meeting to discuss next steps and review how homecoming and concert band registration went.
 - b. Completed- Susan and Matt will coordinate a gift for Maggie.
 - c. In-progress -Gary will look at creating an “opt-electronically only” for next year's homecoming to stop printing M-Fanfare.
 - d. In-progress- Board members will send electronic photos to Susan from the 70s / 80s / 90s for content in the commemorative DVD.
 - e. In-progress- Reunion activities will add to plan to have a sound system for next year in their project plan.
 - f. In-progress-President will follow-up with Scott B regarding communication to UMBAA vs. John W.
 - g. In-progress-Reunion activities head will follow-up with Maggie to ensure there are enough seats and apples for homecoming next year.
 - h. In-progress- Linda will investigate if website can search by instrument and year.
 - i. Completed- New officers will meet to plan how to use Google Doc and other communication (e-mail, ...).
 - j. Completed- Linda will follow-up regarding lost webpages as she can.
 - k. Completed-Linda will post By-Laws and Standing Rules on the website.
 - l. Completed-Matt P will update Standing rules and send to Susan S.



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- m. In-progress- Salo will continue to coordinate percussion equipment project.
 - n. In-progress- Salo will follow-up with Prof. Joe Gramley and Kyle Acuncius to ensure there is a process for tracking percussion equipment.
 - o. Completed-Sheri will coordinate DSA and other awards to present at UMBAA Concert and Crisler Concert.
5. **Treasurer's Report** (Peter Cubba):
Reviewed the Operating Income Statement - net receipts are 41,424.85.
- a. UMS Concert tickets – made money, maybe didn't buy tickets for the 2nd concert yet.
 - b. Homecoming – needed more membership cards, so higher than budgeted.
 - c. Added a line item for awards (included Maggie's gift),
 - d. Bank Processing fees higher (credit card processing).
 - e. Net income is a little under \$10,000.
 - f. Endowment report – have awarded about \$10,000 in scholarships so far this year.
6. **Committee Reports**
- a. **Finance Committee** (Peter Cubba) – no report at this time.
 - b. **Reunion Activities Committee** (Rich Alder & Matt Miller)
 - i. Homecoming October 13 –
 - 1. Rich sent an email to members of the 1972 band. He has had a good response including one of the first women in the MMB. He will send mail to people who didn't have a valid email address. Got info on "missing" people from others on the list
 - c. **Member Activities Committee** (Michael Lee)
 - i. Canadian Brass (Susan Sutherland): went really well and had a wonderful time.
 - 1. Would like to continue similar events
 - ii. New member lunch (Linda Ridley): no update at this time
 - iii. Golf Outing (Matt Miller/Michael Lee): Planning on 1st Sunday in August
 - iv. Merchandise Sales (Mike Kardasz): no update at this time
 - d. **Communications Committee** (Michael Lee):
 - i. Membership Update (Gary Straffon): 10 more renewals since we last met
 - ii. Web Site Update (Linda Ridley)
 - 1. Linda added a Legends and Lore page, Bylaws and Standing Rules, UMBAA Scholarship Recipients, Board Meeting minutes and a FAQ section.
 - 2. We have 402 members who have created logins. 238 members have paid dues and/or made a donation to the scholarship fund.
 - 3. Our developer at Enertia left. Linda isn't getting as good a response from our new contact.
 - 4. Sheri thanked Linda for all of her work on the website.
 - iii. M Fanfare (Gail)
 - 1. Not sure when articles are due - usually Feb. 15. Tex will follow up with Gail.
 - 2. Discussed articles for the next issue: Sheri – from the president; website; Pep Band; Sugar Bowl (Scott or a student. Tex will find someone); Hockey – Frozen Diamond; 72 Band; maybe Golf Outing – save the date; Concert Band – March concert, spring session; Symphony Band's newest recording; Hill Auditorium 100th anniversary.
 - iv. M Notes (Dennis Gmerek):
 - 1. Submit notes to Dennis by the 25th of each of month
 - 2. We are using a new email server with an option to unsubscribe. 3000 subscribers, about 5 – 10 unsubscribes each month at first; now 2 or 3/month
 - v. Board Communications (Sheri)



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1. E-mail- includes SMTD: Sheri wanted to remind us that the umbaa-board email list includes Prof. Haithcock, Rodney Dorsey, Dr. Boerma and Dr. Pasquale.
 - a. Send announcements and reminders via the umbaa-board email list
 - b. An email will be sent with a link to draft minutes
 2. Website:
 - a. Minutes will be posted on the website in a public place. Currently the minutes that have been posted have had the action items removed.
 - b. Post draft documents with links and send to board – an email will be sent to the board with a link to draft documents.
 - c. Registration for Membership, Homecoming, Concert Band
 3. Google Doc:
 - a. We will change the UMBAA Google docs account so that members of the board can view documents.
 - b. Only officers will be able to post articles. If board members want an article posted, send it to Sheri or Linda.
 - c. We will have board meeting documents and project plans on Google docs.
 4. Facebook:
 - a. Board members are encouraged to create an account if they have not yet. Sheri added some events. We want more communication about UMBAA.
 - b. Send reminder on Facebook
 - c. Send updates from events on Facebook
 - e. **Governance Committee** (Sheri): Nothing to report, after new business update standing rules
 - f. **Ensembles Committee** (Pete Larson):
 - i. UMBAA Concert Band (Sheri Moore):
 1. Planning for Winter session. Starts this Thur with concert on March 18th.
 - a. Excited to have Langston this session as conductor
 2. Spring session will be April 12th through May 31st at Revelli with concert on June 3rd at Huron High.
 - ii. Alumni Pep Band (Pete Dalton) finished season; GLI was amazing
 - iii. Traverse City Alumni Band: no update at this time.
 - iv. Grand Rapids Alumni Band: no update at this time. A person contacted Sheri. Sheri and Linda will coordinate. We will send out survey using Survey Monkey to determine interest.
 - v. Chicago UMBAA Concert Band (Gary Straffon): - haven't heard anything
 - g. **Fundraising Committee** (Mike Kardasz); Nothing to report at this time
7. **Old Business**
- a. Percussion Project – Update and motion (Sheri for Salo Korn).
 - i. Salo was not at the meeting, but provided information, 2 proposals and charts with items to be purchased under the proposals; \$1400 for complete list (proposal A).
 - ii. Matt moved to approve proposal A; Jim second;
 - iii. Discussion – We have enough unrestricted funds. Buying percussion equipment benefits UMBAA Concert Band and Campus Bands. Do we want an on-going funding for concert band equipment? Percussion is in really bad condition, so that is where we want to start, but also need other equipment. Also need to make sure equipment doesn't walk away (Triangle).
 - iv. Motion passes.
 - v. Do we want to add a line item to budget for instruments? There used to be one, but it was removed.
8. **New Business**
- a. Board Planning (Sheri Moore): identify additional events for the year.



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- i. Sheri sent a survey to board members asking for ideas of other things that we could do.
- b. Committee Planning: assign committee heads and sub-committee chairs and members
 - i. Sheri had a large chart with committee and sub-committee names, with some board member names already filled in. She talked about each committee and what they do.
 - ii. What should the fundraising committee do? Need a volunteer.
 - iii. Want to pull in non-board members to be on committees.
 - iv. Need a head for the Reunion Activities Committee.
 - v. Keep in touch with sub-committee chairs monthly.
 - vi. Need a chair for the golf outing - Mike K wants to help
 - vii. Merchandise – see if there is much interest – could use Google Docs for a signup sheet;
 - viii. We added some names to the chart – Pete for Ensembles Committee head, Roseanne for Website and E-mail groups support, Jim W for Fundraising, David for Homecoming with support from Kristy, Rich for Other reunions, Jim R for Membership committee head, Mike K for Golf Outing head, with support from Pete D, Jeff and Roseanne, Jim K for support for the new member lunch, David for sub-committee chair for merchandise, Tex for Governance committee/parliamentarian.
- c. Additional activities (response to Sheri’s email):
 - i. some activities would be easy to co-ordinate
 - ii. Dennis will put an article in M Notes to ask if anyone wants to co-ordinate a gathering for people in their area
 - iii. Sheri will ask Susan if she wants to continue organizing social events
 - iv. if have any questions ask Sheri or Committee head
 - v. Still need project plans – checklist is good, so people know what to do
 - vi. Jim K will attend the MMB spring meeting on April 17.
 - vii. Jim K will talk with students in the Concert, Symphony and Campus Band rehearsals at the end of the year
 1. He will need something to hand out
 2. He got contact info from seniors last year
 3. We may need to update the handout
- d. Updates to Standing Rules:
 - i. The board meetings this year are not during the months mentioned in the standing rules, but since the standing rules says meetings are “usually” held Jan, May, Aug or Sept, and Nov, don’t need to change.
 - ii. Jim K moved to change committee chair chart and replace with list of committee names. Kristy 2nd. Approved. Tex will change and will send to Linda R.

9. Upcoming Concert Dates and Events

- | | |
|----------------------------------------|---------------------|
| a. Symphony Band – Hill Auditorium | February 3, 8 p.m. |
| b. Concert Band – Hill Auditorium | February 8, 8 p.m. |
| c. Symphony Band Chamber Winds– Stamps | February 17, 8 p.m. |
| d. Symphony Band – Hill Auditorium | March 8, 8 p.m. |
| e. Concert Band – Hill Auditorium | March 11, 8 p.m. |
| f. UMBAA Concert – Huron High School | March 18 |

10. Future Board Meeting Dates

- a. Mar 14: Officer/committee head touch-base-phone call @ 7p
- b. Mar 21: Board meeting @7p- Committee planning/status
- c. June 13: Officer/committee head touch-base-phone call @7p
- d. June 20: Board meeting @7p- Budget planning
- e. Sept 12: Officer/committee head touch-base-phone call @7p
- f. Sept 19: Board meeting @7p- Pre-Homecoming planning



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- g. Oct 13: General Membership/Homecoming (Illinois)
- h. Nov 07: Officer/committee head touch-base-phone call @7p
- i. Nov 14: Board meeting @7p- Officer elections

11. Review Action Items

- a. In-progress- Linda will coordinate a website meeting to discuss next steps and review how homecoming and concert band registration went.
- b. In-progress -Gary will look at creating an "opt-electronically only" for next year's homecoming to stop printing M-Fanfare.
- c. In-progress- Reunion activities will add to plan to have a sound system for next year in their project plan.
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- f. In-progress- Linda will investigate if website can search by instrument and year.
- g. In-progress- Salo will continue to coordinate percussion equipment project.
- h. In-progress- Salo will follow-up with John P and Chuck to ensure there is a process for tracking percussion equipment.
- i. In-Progress - Rich will continue to contact people from the 1972 MMB.
- j. Need to have people take pictures at events; put on Picasa; use for handouts
- k. Tex will follow up with Gail to get the date when articles are due for the next issue of the Mfanfare.
- l. People will submit articles to Gail for the next issue of the Mfanfare.
- m. Dennis will put an article in M Notes to ask if anyone wants to co-ordinate a gathering for people in their area.
- n. Sheri will ask Susan if she wants to continue organizing social events.
- o. Jim K will attend the MMB spring meeting on April 17.
- p. Jim K will talk with students in the Concert, Symphony and Campus Band rehearsals at the end of the year.
- q. Jim K will contact Gail about a handout for the graduating seniors.
- r. Tex will make the change to the standing rules and send to Linda.

12. For the Good of the Association

- a. It is with great sadness that Florence Cavendar peacefully passed away in her sleep on Dec 22, 2011.
- b. Mingle prior or mingle after board meetings? After better for most people.

13. Matt Miller moved to adjourn. David A 2nd. Passed at 8:55.