



The University of Michigan Band Alumni Association

BOARD OF DIRECTORS MEETING

03/20/13

Committee Status / Planning

Revelli Hall, 7:00 PM

1. Call to Order @ 7:02pm
2. Approve Jan Meeting Minutes Motion to Approve by Jeff H., seconded by Linda R.
3. Conductor's Forum: conductors updates (via email, Scott was unavailable to attend meeting)
 - a. Congratulations John P! We are looking forward to an exciting year ahead of us.
 - b. Scott Boerma update
 - i. NCAA Tournaments in full swing!
 1. Men's Band played in Chicago last weekend for the first two games of the Big Ten Championship. We had a great time, despite the disappointing loss to Wisconsin. Well, at least Wisconsin beat Indiana as well!
 2. Men's Band playing in Auburn Hills on Thursday (vs. South Dakota State) and hopefully again on Saturday. And hopefully next weekend in Arlington, Texas for the Sweet Sixteen. Go Blue!
 3. Women's Band headed to Palo Alto, California on Friday! They will play on Sunday (vs. Villanova) and hopefully again on Tuesday.
 - ii. John Pasquale and I are actively working on setting things up for a great season next year. Student Leader interviews/auditions and Drum Major auditions on the near horizon. Great lineup of interested student leaders! John has been extremely active in setting up many show-design brainstorming meetings with staff and students, and we're both excited about the potential shows the MMB will present! I plan to keep writing as many of the musical arrangements as I can!
 - iii. Upcoming Concerts:
 1. Symphony Band: Friday, April 12, 8:00pm
 2. Campus/University Bands: Sunday, April 14, 3:00pm
 3. Concert Band: Monday, April 15, 8:00pm
4. Action Items from January meeting (Sheri Chisholm):
 - a. *Completed*: Pete C will coordinate with Jeff to review Treasurer position.
 - b. *Completed*: Linda will meet with Kristy to review Secretary position.
 - c. *Completed*: Committee heads (Kristy, Peter C, Jeff, Salo, Linda) will check with the chairs of their projects to see if they need any help or have any questions.
 - d. Pete D. and Mike K. will review / finalize the 2012 Golf Outing revenue and expenses. Meeting scheduled for Tuesday, March 26.
 - e. Mike K will meet with the Golf Outing committee to recap 2012 & start planning for 2013.
 - f. *Completed*: Pete L will work with Dennis to take over M-Notes.
 - g. *In-process*: Jason will work with Jeff H. to move UMBAA financial data into Quick Books or other similar program.
 - h. *Completed*: Gary will contact Linda Leslie to pull members for 10, 25 and 50 yrs back. Gary did get the pull from the SMTD.
 - i. *Completed*: Peter C will ensure M Fanfare has the correct list of officers & terms.
 - j. *Completed*: Peter C will obtain M Fanfare schedule for 2013 (article due dates, publish dates).

Action Items from previous meetings:

 - a. Linda will look at creating an "opt-electronically only" for next year's homecoming to stop printing M-Fanfare.
 - b. *Completed*: Reunion activities will add to plan to have a sound system for next year in their project plan.



The University of Michigan Band Alumni Association

- c. Gary will contact Bob Gray about starting a UM Alumni Band in Atlanta.
 - d. Linda will find out what it would cost so that only members who are “active” can see the current Mfanfare.
 - e. *In-process*: The Website committee will meet
 - f. David will update the Homecoming document
 - g. *In-process*: Rich will follow up with Prof. Reynolds about a 30 year reunion of the 1984 European Tour Symphony Band
 - h. Rich and Jim R will discuss designing a T-shirt for Revelli Hall’s 40th anniversary in 2013
 - i. *In-process*: Jason will set up a meeting with Sheri, Kristy, Roseanne and Linda to discuss ideas for the website.
 - j. *Completed*: Kristy will send a picture or the dimensions of her suitcase to Pete.
5. Treasurer’s Report (Jeff): Review handout
- a. No handout this time – finances are being transferred into Quick Books online from the Excel current state
 - i. Requires a monthly fee of up to \$14 per month
 - ii. More than one person can have access
 - iii. Found a few inconsistencies during the review
 - iv. Chart of accounts set up, starting to put in the balances
 - v. Jason’s questions:
 1. Cash or accrual: cash
 2. Lifetime memberships and unrestricted funds not included in assets, why? Unrestricted funds should be, lifetime memberships is more complex.
 3. Endowment fund not on balance sheet? Not our funds, they belong to the University and are run by them.
 4. Who controls investments? Our CDs are only earning 0.2%... Jason & Jeff to look into other investment options.
 5. Jason has more questions that should be handled in an offline conversation with Jeff & Peter.
 - b. Very little movement in the finances, mostly just Concert Band fees, a few dues, a couple scholarship donations.
 - c. Jason moves to have \$15 per month allocated for Quick Books. Jim W. seconds. Motion passes.
 - d. Thank you to Jeff & Jason!!
6. Committee Reports:
- a. Finance Committee (Jeff & Jason):
 - i. Fundraising Committee (Pete D):
 1. Percussion update (Salò): made inventory list and sent to John P
 - a. Next step
 2. Other Concert Band instruments (Jim W/Salò): any update
 - a. Meet John P and Kim B for next steps
 - b. Considering fundraising and other options
 - i. GET UPDATE FROM JIM W.
 - ii. Jim W. to meet again with John P.
 - ii. Jason would like to co-lead the Finance Committee
 - iii. Pete would not like to lead the Fundraising Committee. Looking for volunteers. Pete will remain the lead unless there is someone else willing to step in...
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 - b. Reunion Activities Committee (Salò):
 - i. Homecoming October 05 (David/Gary):
 1. Sheri has addresses to invite past conductors – including Scott Boerma



The University of Michigan Band Alumni Association

2. David A. is working on a patch concept, a taller patch commemorating the 40th anniversary of Revelli Hall.
- ii. BBQ/Evening Prior October 04 (Tracy): no update
- iii. Reunion (Jim R / Rich):
 1. Potential 30 year reunion of the 1984 European Tour Symphony Band – no update
 2. 2013-14: 50th anniversary for Jim R's years, he could coordinate a reunion
 - a. Needs roster of members of 1963 band, Jim R will follow up with Gary now that Gary has the pull
 3. Looking ahead: 2014-15 will be the 50th year of the 1965 Rose Bowl/East West Shrine Game Band, first year of Bandorama
 4. John W. will continue to lead the Alumni Band at Homecoming. Should he? Might want to give that responsibility to the new Alumni Band director. Need to talk to John P. and Maggie (their current plan is to let John conduct Homecoming). This is a topic for the Alumni Band director search committee.
- iv. Parking Lot Award List:
 1. Lifetime Achievement; Robert Jager, Keith Bryan, Don Sinta
 - a. Need a definition of when to award a Lifetime Achievement.
 - b. Should we award this to John Wilkins? Another topic for the Alumni Band director search committee for a recommendation on how to recognize John for his service.
 2. Honorary Membership; Michael Udow
- c. Member Activities Committee (Linda/Jim R)
 - i. Social Events (Susan S):
 1. Susan volunteered to coordinate events
 - a. Alison Balsom and the Scottish Ensemble: April 20 at 8p
 - b. Sheri sent Pete L. an article for M-Notes
 - ii. Student Liaison (Jim K):
 1. KKY/TBS reached out regarding potential event (Jim)- no update
 2. Plumes are being returned-- MMB grateful
 3. Need volunteers to help with Spring Meeting April 23rd at 4:45
 - a. Get senior contact info, sign up for free year and answer any questions
 - b. Linda, Peter, and Sheri volunteered to help
 4. We do allow students to postpone their 1st year free, Gary does keep track of this, it is in our best interest to allow this. Should be added to our standing rules to make this a formal process.
 5. Action item: figure out the logistics of making this a policy, then vote.
 - iii. New member lunch (Linda): will be Aug 21st - no other updates
 - iv. Golf Outing (Mike K):
 1. Mike- 2012 report out – none yet
 2. 2012 Debrief meeting
 3. 2013: At UM Golf Course on Sun Aug 4th w/ 9a Shotgun.
 - a. Need 120 golfers, last yr we had 85 required 100
 - b. We will be forced to pay for all 120 spots, regardless of how many golfers we have
 - c. Last year we were able to cover the “empty” spots through auction, sales



The University of Michigan Band Alumni Association

- d. Previous course manager “bent” rules for us, not sure if new manager will. For example, Charlie Green gave us the alumni green fee rate for all golfers.
 - e. Need to promo this outside our group to draw in additional golfers. Each board member should try to recruit a foursome.
 - f. Damon’s has closed, so we need a new major sponsor and caterer.
- v. Receptions (Mike K):
1. We probably have a reception coming up for either the Symphony Band or the Concert Band. We should hold the reception for Concert Band, seeing as it will be Rodney Dorsey’s final concert at U of M. Check to see if SMTD is doing anything for Dorsey. Jim W, Roseanne, Linda, Sheri, Tex & Jeff to volunteer. Sheri will coordinate with Mike K. to set up the catering.
- vi. Merchandise Sales (David):
1. Setup on Café Press www.cafepress.com/umbaa
 - a. There is one design there now.
 - b. Let David A. know if there are any additional design ideas.
 - c. David still cleaning up the site.
 - d. Linda to add link on umbaa.org
 - e. David to submit article to Pete L. and Gail
- d. Communications Committee (Peter C):
- i. Membership Update (Gary/Linda): no update
 - ii. Web Site Update (Linda Ridley):
 1. Sub committee scheduled 3 meetings to work on workflow and see what gaps are. Then will determine if website can do them or not.
 2. Jason has talked to some of his start-up contacts about why they should do it, one has offered to do it at cost (ruby on rails??). Designing from the ground up allows us to start with our flows.
 3. Status update of changes & timeframe of changes
 - a. MFanfare online only flag and next steps
 - i. Might use previously paid for hours to cover this.
 - iii. M Fanfare (Gail): Due April 1st
 1. Review document
 - a. Gail created a set yearly schedule with suggested articles.
 - b. Ideally, Gail would like articles submitted 2 months prior to publication.
 2. Members will prepare to write articles soon:
 - a. Sheri will write article for UMBAA Concert Band
 - b. Mike K will write article for Save the Date for Gold Outing
 - c. Peter C will coordinate article for Scott B/ John P
 - d. Linda will write article for website
 - e. Tex will write an article about what a board member does
 - f. JimR/Rich will write an article about 1963 reunion
 - g. Peter C will send a call for articles
 - h. Susan will write an article about Scottish Ensembles. – submitted
 - i. Scott Boerma wrote an article – submitted
 - j. Gold outing article?
 - iv. M Notes (Pete L): 25th of each of month
 1. Status of transition: completed



The University of Michigan Band Alumni Association

2. There are statistics available, such as how many actually open the email (currently about 30%)
 3. Dennis was paying for a subscription for sending the emails and statistics himself, Jeff to look at this
 4. Unsubscribe reasons – mostly “I’m not in Ann Arbor”
 5. Could create a list for more local events
 6. Pete L. is looking to keep length of emails shorter, with links to other sources, documents, etc.
 7. Communication committee needs to meet after the June meeting to keep things straight
- v. Logo update: No update at this time
1. Jane Namenye will be presenting different options
- e. Governance Committee: No update at this time
- f. Ensembles Committee (Kristy):
- i. UMBAA Concert Band (Sheri):
 1. Next session Jan 31st thru April 18th (no rehearsals on Feb 21st or April 4th) with concert on April 21st
 - ii. Alumni Pep Band (Pete Dalton):
 1. Completed Spring Break gig (vs. Indiana) – 72 people in the band, our largest yet; band was over amplified; John was recognized by the Athletic Department during the last media timeout.
 2. John Wilkins retired. We would like to extend a huge thank you to John for all of the heart and time he gave to UMBAA. We are so very grateful and he will be missed.
 - a. Looking for a subcommittee to help with how we would like to thank John and the director search.
 - i. So far: Sheri, Pete D, Roseanne, Susan, Gail, Tracy
 - ii. Consider for another award- Lifetime Achievement?
 - b. Met with John P to discuss how SMTD would like to be involved
 - i. Put together job description
 - ii. John P. is our designated contact until the very end
 - iii. Sheri has asked for a list of recent SMTD graduates in the area
 - iv. Might also use job posting sites
 - v. No official pay, this is a volunteer position for which there may be a small stipend
 - vi. UMBAA will be the organization looking for candidates and doing the initial screening
 - vii. Michael Haithcock has final approval
 3. Prepping for softball/baseball band
 - a. Both teams have suggested good dates for the band to play
 - b. 5 regular season softball games
 - c. 2 regular season baseball games
 - d. Would also cover any super-regional finals
 - e. 1st game is Friday, April 5th
 - iii. Alumni Paid Band (Pete Dalton):
 1. Lots of inquiries lately, nothing booked (we’re too expensive), a couple of potential events
 2. We are priced similarly to the Fanfare Band



The University of Michigan Band Alumni Association

- iv. Traverse City Alumni Band: no update at this time
- v. Chicago UMBAA Concert Band (Gary Straffon): no update at this time
- vi. Atlanta UMBAA Band (Gary Straffon): no update at this time
7. Old Business: No old business at this time
8. New Business:
 - a. Wireless access at board meetings in Revelli would be GREAT. Jason to talk to John P. and Maggie.
 - b. Should there be something given to lifetime members when they sign up to commemorate it, such as a certificate? A handwritten thank you note from the president? Need a process to identify new lifetime members and send them their note/certificate/etc.
9. Upcoming Concert Dates and Events
 - a. Symphony Band- Hill Auditorium April 12 @ 8p
 - b. Concert Band- Hill Auditorium April 15 @ 8p
 - c. UMBAA Concert Band- Huron High April 21 @ 3p
10. Target Future Board Meeting Dates:
 - a. Planning call 2nd Wed and Board meeting 3rd Wed
 - b. Mar 20: Board meeting @7p- Committee planning/status
 - c. June 12: Officer/committee head touch-base-phone call @7p
 - d. June 19: Board meeting @7p- Budget planning
 - e. Sept 11: Officer/committee head touch-base-phone call @7p
 - f. Sept 18: Board meeting @7p- Pre-Homecoming planning
 - g. Oct 05: General Membership/Homecoming (Minnesota)
 - h. Nov 06: Officer/committee head touch-base-phone call @7p
 - i. Nov 13: Board meeting @7p- Officer elections
11. Review Action Items:
12. For the Good of the Association:
 - a. Thanks again to John Wilkins
13. Motion to Adjourn made by Tex, seconded by Jim K. Motion passed, meeting adjourned at 8:54pm.

Action Items in Progress:

1. Pete D. and Mike K. will review / finalize the 2012 Golf Outing revenue and expenses. Meeting scheduled for Tuesday, March 26.
2. Mike K will meet with the Golf Outing committee to recap 2012 & start planning for 2013.
3. In-process: Jason will work with Jeff H. to move UMBAA financial data into Quick Books or other similar program.
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11. *In-process*: Jason will set up a meeting with Sheri, Kristy, Roseanne and Linda to discuss ideas for the website.



The University of Michigan Band Alumni Association

New Action Items:

1. Jason & Jeff to look into other investment options. Jason also has additional Financial questions to be handled off line with Jeff & Peter.
2. Need fundraising option update from Jim W.
3. Sheri to invite past conductors to Homecoming, including Scott Boerma.
4. Free first year in UMBAA with postponement of first year: figure out the logistics of making this a policy, then vote.
5. David to submit article about availability of UMBAA items on Café Press to Pete L. and Gail.
6. M Fanfare articles due April 1st.
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