



**SCHOOL OF MUSIC, THEATRE & DANCE
BAND ALUMNI ASSOCIATION**

UNIVERSITY OF MICHIGAN

**Board of Directors Meeting Minutes
June 2, 2020**

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SCHOOL OF MUSIC, THEATRE & DANCE
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AGENDA - BOARD OF DIRECTORS MEETING

June 2, 2020 – Zoom Videoconference, 7:00 PM

1. Call to Order
2. Meeting Minutes Approval
3. Conductor's Forum
4. President's Update (Eric)
 - a. Update on correspondence with National Association of Alumni Bands (NAoAB)
5. Review of Action Items
 - a. In Progress – Concert Instrument Fund (Eric)
 - i. Final list of equipment with Richard Frey for prioritization and replacement recommendations.
 - b. In Progress – Rollout for new Homecoming registration and format
 - i. *See Homecoming Cmte. Report below*
 - c. In Progress – Michigan Stadium Products Partnership
 - i. Need quote from Website Company and proposed layout – *See Communication Cmte. Report below*
6. Treasurer's Report (Jeff):
7. Committee Reports:
 - a. Finance Committee (Jeff)
 - i. Fundraising Subcommittee (Eric):
 1. Amazon Smile - continue to advertise via announcements.
 2. Other ideas and options to raise funds?
 - ii. Auditor Update
 - iii. Scholarships
 - b. Reunion Activities Committee (Devonie):
 - i. Homecoming Sub-Committee (Devonie):
 1. Update from May 2020 committee meeting for Homecoming 2020 rollout
 2. Leaky Bugle display for 2020 Homecoming (Jim R)
 3. Lamination project next steps and update
 - a. I Want To Go Back and Blues Brothers updated. Calyptors needs mods to make one sheet
 4. 2022 Blast will be 125th anniversary of Michigan Marching Band – time to start thinking ahead. May be prudent to release 2020 homecoming date (and beyond) as a Save the Date (they are announced through 2021 season on AD website – 10/24/2020 and 09/25/2021)
 - ii. Other Reunions Sub-Committee (Jim R / Rich):
 1. Anniversaries
 - a. 50th anniversary of Revelli's last year as director, with special emphasis on '69 and '70 bands.
 - i. Small committee has been formed – Rich, Joe Dobos, Carl Grapentine, and Al McCord.
 1. Details need coordination with modifications to 2020 Blast and beyond.
 - b. European Tour Band – reunion being explored for May 28, 2021.
 - i. Discussions regarding Michigan Union – Rich and committee taking lead
 - c. 1984 Symphony Band Reunion organizing (outside UMBAA) – no update.
 - iii. Parking Lot Award List (at UMBAA discretion, on an as needed basis)
 1. Begin thinking about ideas for 2020 Awards
 - c. Membership Activities Committee (Tex):
 - i. Social Events:
 1. UMS event update
 - a. Carl looking at 3 concerts to replace canceled attempt.
 2. Symphony band concert this year?
 3. Football events/trips
 - a. Annual bus trip to a Big Ten stadium in 2021 and beyond?
 4. MMB Invitation to UMBAA for combined Spring Game performance
 - d. Communications Committee (Mary-Catherine):
 - i. Membership Update:
 1. MMB graduation list received
 2. Concert Bands graduation list received
 3. Next step is to blast out email to all graduates
 - a. Free year extended due to COVID situation?



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- ii. Website Sub-Committee Update (Jim K):
 1. Action Items / Items in Progress:
 - a. Updates to who gets tickets from website
 - b. Update on "Preferred Partners" section
 - c. Homecoming registration configuration in process.
 2. If you notice needed updates send to Jim.
- iii. M Fanfare (Jim K):
 1. Next edition sometime in Q3, preferably (if possible) – send articles to Jim.
 2. Jim is still looking for a new M Fanfare editor.
- iv. M-Notes (Eric)
 1. On hold pending COVID
- v. UMBAA Social Media (FB Group, Twitter)
 1. Updates to profile pictures and official pages linked to Facebook group.
- e. Governance Committee (Tex):
- f. Ensembles Committee (Brian):
 - i. Concert Band Subcommittee (Jim K):
 1. Rehearsal protocols considering COVID
 - ii. Pep Band Subcommittee (Tracy):
 1. It all didn't happen....
 2. Rehearsal protocols considering COVID
- g. Nominations Committee (Jim K.): No new items
- h. Student Liaison (Mary-Catherine): No new items
- i. SMTD Liaison (Brian): Dr. Snyder promoted!
- j. Golf Outing (Mike K):
 - i. U Course open to reduced outing, no dinner
 - ii. Sponsors still interested
- k. New Member Lunch (Devonie): No new items
 - i. Open to suggestions on new menu/locations to support other diets
- l. Merchandise: No new items
8. Upcoming Concert Dates and Events (all concerts 8:00 PM at Hill Auditorium, unless otherwise noted):
9. Future Dates:
 - a. Next Board Meeting: September 15
10. Review New Action Items
11. For the Good of the Association
12. Adjournment



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Attendance:

Via Zoom: Michael L., Kyle M. Jeff H., Jim R., Mary Catherine G., Chris A., Tracy R., Eric M., Jim D., Jim K., Brian I., Sarah W., Kevin W., Devonie T.

Via Phone: Mandy S.

Meeting Notes

- 1) Call to Order: 7:02pm
- 2) Meeting Minutes Approval
 - Motion to approve by Chris, second by Brian I.
 - o **Motion passes unanimously**
- 3) Conductor's Update: No updates
- 4) Presidents Update
 - National Association of Alumni Bands (Lee Butts and Geof Solan)
 - o Project has been in the works for about 5 years.
 - o 5 Conferences have occurred so far.
 - o Conducting webinars to share stories and discuss general topics.
 - o About a dozen people got together to get the paperwork required complete.
 - o Collecting the stories to put into a knowledge base.
 - o Roles to be added: Regional Representatives.
 - o 501 C7 Organization.
 - Internal discussion about NAOAB
 - o Annual dues required: \$200
 - o Motion to Join the NAOAB and pay required dues by Kyle M., second by Jim D. and Chris A.
 - Discussion: None
 - **Motion passes unanimously**
 - o Website updates to incorporate NAOAB logos and branding as needed.
- 5) Review of Action Items
 - a. Concert Instrument Fund
 - o List sent to Frey, working with Chuck on replacements. Should have list to us before the fall.
 - b. Rollout of new Homecoming registration and format: See Homecoming Committee update.
 - c. Michigan Stadium Products Partnership: See Communication Committee update.
- 6) Treasurer's Report
 - Close to end of fiscal year
 - o Check sent to the University for endowment fund.
 - o Website upgrades: Another bill came through the day of the meeting
 - o Open issue with Huron High School regarding rental fee, Sarah to investigate it.
 - o Comparing to budgeted, all red items are understood, specifically the extra supplies for homecoming cost for upgrades to the website.
 - Chris audited, no concerns noted.
- 7) Committee Reports
 - a. Finance Committee
 - o Proposed budget for 2021
 - For website upgrades, no plans for anything major. May be able to reduce \$3,100 closer to \$1,500
 - New concert band instruments: \$3,000 earmarked, can go up to \$5,000 to \$6,000
 - o Discussion Items: Impact of no season
 - Will adjust things as needed
 - o Motion from Jeff to approve 2021 budget with two modifications: Lower website to \$1,500 and add line for NAOAB membership at \$200.
 - Discussions: None
 - **Passes Unanimously**
 - o Scholarships
 - 2 years ago, we theoretically could give more after discussions with the office. Need to review for 2021.
 - b. Reunion Activities Committee
 - o Homecoming Sub-Committee



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- Checking with all suppliers for things due to COVID, most things on hold.
 - Concern raised about refunds, specifically up until the date with the ongoing global situation. Will need to review.
 - Reunion Sub Committee
 - Wait and see mode.
 - UBAA will be 70 years old this November.
 - Parking lot awards
 - Keep thinking
 - c. Membership Activities Committee
 - Carl Replacement Concert
 - Carl selected 3 that would be interesting.
 - Board is leaning towards South Pacific, will figure out timing based on COVID update.
 - Symphony Band Concert
 - Would like to go to an event, either late winter or early fall with a post-concert reception.
 - History: original cost was \$3,000 and mainly campus band concerts, thus was canceled.
 - Football events and trips
 - All on hold pending season status.
 - d. Communications Committee
 - Draft email complete to send to graduates.
 - Free year extended for all new members due to COVID?
 - All agree
 - Can refund for other members of UMBAA if there are concerns.
 - Website Sub-Committee Update
 - Can add limits to registration based on instruments.
 - Additional place open for receiving tickets.
 - M-Fanfare
 - Targeting Q3 to release financial info.
 - M-Notes
 - On hold
 - UMBAA Social Media
 - Team discussed posting something related to ongoing global racial discussion, all board members agree it would be a good idea.
 - e. Governance Committee: No updates
 - f. Ensembles Committee
 - Brian working on getting plans for SMTD in general which hopefully we can use for our bands.
 - g. Nominations Committee
 - Jim requests that those board members up this year, please notify him if you do not plan to return.
 - h. Student Liaison: No updates
 - i. SMTD Liaison
 - Proposal provided for honorary membership.
 - j. Golf Outing
 - Reduced size of outing, staggered start, no dinner, 60 people max.
 - Sponsors still interested.
 - Board agrees that moving forward with the golf outing this year is beneficial.
 - k. New Member Lunch: No updates
 - l. Merchandise: No updates
- 8) Upcoming Concert Dates and Events: No updates
9) Future Dates: Next board meeting September 15th
10) Review New Action Items: No additional discussion
11) For the Good of the Association: Everyone stay safe and healthy!
12) Adjournment: **Motion at 9:07pm by all, second by all, approved by all.**

Treasurer's Report

May 2020

BALANCE SHEET COMPARISON

As of May 29, 2020

	TOTAL	
	AS OF MAY 29, 2020	AS OF MAY 29, 2019 (PY)
▼ ASSETS		
▼ Current Assets		
▼ Bank Accounts		
Bank of America - Checking	0.00	0.00
▶ Bank of America Savings	0.00	0.00
▶ PNC Checking	1,276.16	6,324.77
▼ PNC Money Mkt Savings	32,072.26	30,917.85
Concert Instrument Fund	1,617.00	577.00
Endowment Funds	0.00	0.00
Lifetime Membership Funds	12,880.00	7,980.00
Total PNC Money Mkt Savings	46,569.26	39,474.85
Total Bank Accounts	\$47,845.42	\$45,799.62
▶ Other Current Assets	\$0.00	\$0.00
Total Current Assets	\$47,845.42	\$45,799.62
TOTAL ASSETS	\$47,845.42	\$45,799.62
▼ LIABILITIES AND EQUITY		
▼ Liabilities		
▼ Current Liabilities		
▶ Credit Cards	\$0.00	\$63.01
Total Current Liabilities	\$0.00	\$63.01
Total Liabilities	\$0.00	\$63.01
▼ Equity		
Opening Balance Equity	38,504.55	38,504.55
Retained Earnings	16,194.23	15,113.41
Net Income	-6,853.36	-7,881.35
Total Equity	\$47,845.42	\$45,736.61
TOTAL LIABILITIES AND EQUITY	\$47,845.42	\$45,799.62

PROFIT AND LOSS COMPARISON

July 1, 2019 - May 29, 2020

	TOTAL	
	JUL 1, 2019 - MAY 29, 2020	JUL 1, 2018 - MAY 29, 2019 (PY)
▼ Income		
▼ Revenue	0.00	0.00
Amazon	196.95	167.13
Concert Band Donations	172.00	111.00
Concert Band Participation Fees	2,790.00	2,880.00
Concert Instrument Fund	1,116.00	678.00
Concert Tickets - UMS	0.00	0.00
Endowment (General)	2,475.00	4,063.00
▼ Golf Outing	3,110.00	1,675.00
Participant	5,040.00	10,545.00
Sponsor	3,200.00	5,230.00
Total Golf Outing	11,350.00	17,450.00
Homecoming BBQ	265.00	355.00
Homecoming Participation Fee	9,330.00	11,010.00
Interest Income	160.72	515.20
Membership - Annual	11,140.00	11,240.00
Membership - Lifetime	2,400.00	2,000.00
Total Revenue	41,395.67	50,469.33
Total Income	\$41,395.67	\$50,469.33
GROSS PROFIT	\$41,395.67	\$50,469.33

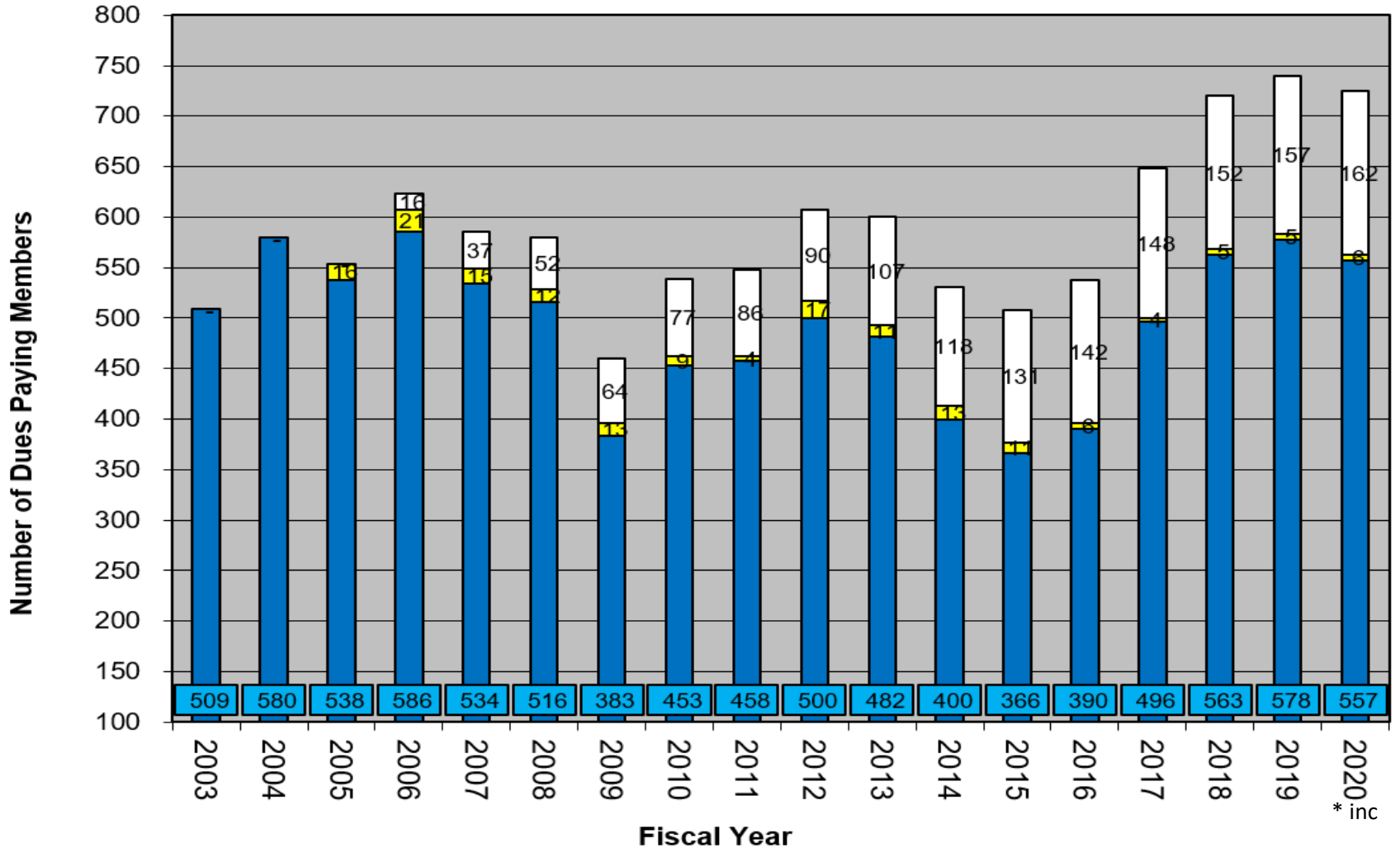
	TOTAL	
	JUL 1, 2019 - MAY 29, 2020	JUL 1, 2018 - MAY 29, 2019 (PY)
▼ Expenses		
▼ Communications	429.67	0.00
Printing, Postage, Supplies	11.00	0.00
Web Site - Periodic Expenses	146.64	1,286.86
Web Site - Upgrades	4,328.75	0.00
Total Communications	4,916.06	1,286.86
▼ Ensembles	90.00	513.00
Conductor Fees	2,600.00	2,725.00
Facility Rental	2,192.00	1,170.00
New Instruments	0.00	4,961.00
Supplies	0.00	287.31
Total Ensembles	4,882.00	9,656.31
▼ Finance	0.00	0.00
Bank Charges, Processing Fees	536.16	0.00
Dues & subscriptions	215.00	215.00
Insurance	250.00	250.00
Michigan Annual Report	20.00	20.00
▼ Stripe Fee	561.28	693.59
Stripe - Golf Outing	216.43	425.57
Stripe - Membership Dues	569.14	536.76
Total Stripe Fee	1,346.85	1,655.92
Total Finance	2,368.01	2,140.92
▼ Homecoming Expenses	81.89	227.97
Friday BBQ	2,050.00	1,593.59
Supplies	1,718.20	410.00
Total Homecoming Expenses	3,850.09	2,231.56
▼ Membership Activities	2,032.53	244.30
Band Week Lunch	1,205.91	1,192.62
Endowment (General)	2,475.00	19,557.00
Endowment (Golf Outing Proce...)	8,380.00	7,405.00
Golf Outing Expenses	18,139.43	14,636.11
Total Membership Activities	32,232.87	43,035.03
▶ Reunion	0.00	0.00
Total Expenses	\$48,249.03	\$58,350.68
NET OPERATING INCOME	\$ -6,853.36	\$ -7,881.35
NET INCOME	\$ -6,853.36	\$ -7,881.35

UMBAA 2020FY Budget Performance 29-May-20	Fiscal Year		comments
	2020		
	Budget	Actual	
Income			
Concert Band Participation Fees	3,000.00	\$ 2,790.00	
Concert Band Donations	100.00	\$ 172.00	
Savings Account Interest	550.00	\$ 160.00	
Amazon Smile Revenue	140.00	\$ 197.00	
Homecoming Participation Fee	9,000.00	\$ 9,330.00	dropping from 350 to 300 for FY2020
Membership - Annual	10,500.00	\$ 11,140.00	assume 525
Membership - Lifetime	800.00	\$ 2,400.00	
Total Revenue	\$24,090.00	\$26,189.00	
Expenses			
Communications		\$ 429.00	Mailchimp
Michigan Annual Report	20.00	\$ 20.00	
Postal Permit		0.00	
Printing, Postage, Supplies	0.00	\$ 11.00	
Web Site - Periodic Expenses	1,300.00	\$ 146.00	
Web Site - Upgrades	3,100.00	\$ 4,329.00	
Total Communications	\$4,420.00	\$ 4,935.00	
Ensembles			
Concert Band: Conductor fees	1,600.00	\$ 1,600.00	
Concert Band: Facility Rental	1,500.00	\$ 2,192.00	
Concert Band: Supplies	700.00	\$ 90.00	
Concert Band: Extra musicians	350.00		new for FY2020
Alumni Pep Band: Conductor stipends	1,000.00	\$ 1,000.00	new for FY2020
Score purchases for campus and SMTD bands	500.00	\$ -	new for FY2020
New concert instrument donation	3,000.00	\$ -	new for FY2020
Total Ensembles	\$8,650.00	\$ 4,882.00	
Finance			
Michigan Annual Report	20.00	\$ 20.00	
Bank Charges, Processing Fees	0.00	\$ 536.00	
Dues & subscriptions	400.00	\$ 215.00	
Insurance	250.00	\$ 250.00	
Stripe Fee	1,300.00	\$ 1,346.00	
Total Finance	\$1,970.00	\$ 2,367.00	
Homecoming Expenses			
	300.00	\$ 81.89	
Friday BBQ	1,800.00	\$ 2,050.00	
KKY/TBS Reception	200.00	\$ -	
Supplies	500.00	\$ 1,718.00	
Total Homecoming Expenses	\$2,800.00	\$ 3,849.89	
Membership Activities			
	0.00	\$ 1,379.00	M. StClair celebration of life
Board meetings	600.00	\$ 653.00	food for board meetings
Endowment	0.00	\$ -	\$2,475 flow thru donations
Band Week Lunch	1,200.00	\$ 1,205.91	
Fall & Winter Concert Receptions	0.00	\$ -	
Total Membership Activities	\$1,800.00	\$3,237.91	
Reunion		0.00	
Total Expenses	\$19,640.00	\$19,271.80	
Net Operating Income	\$4,450.00	\$6,917.20	

2020FY Membership Update

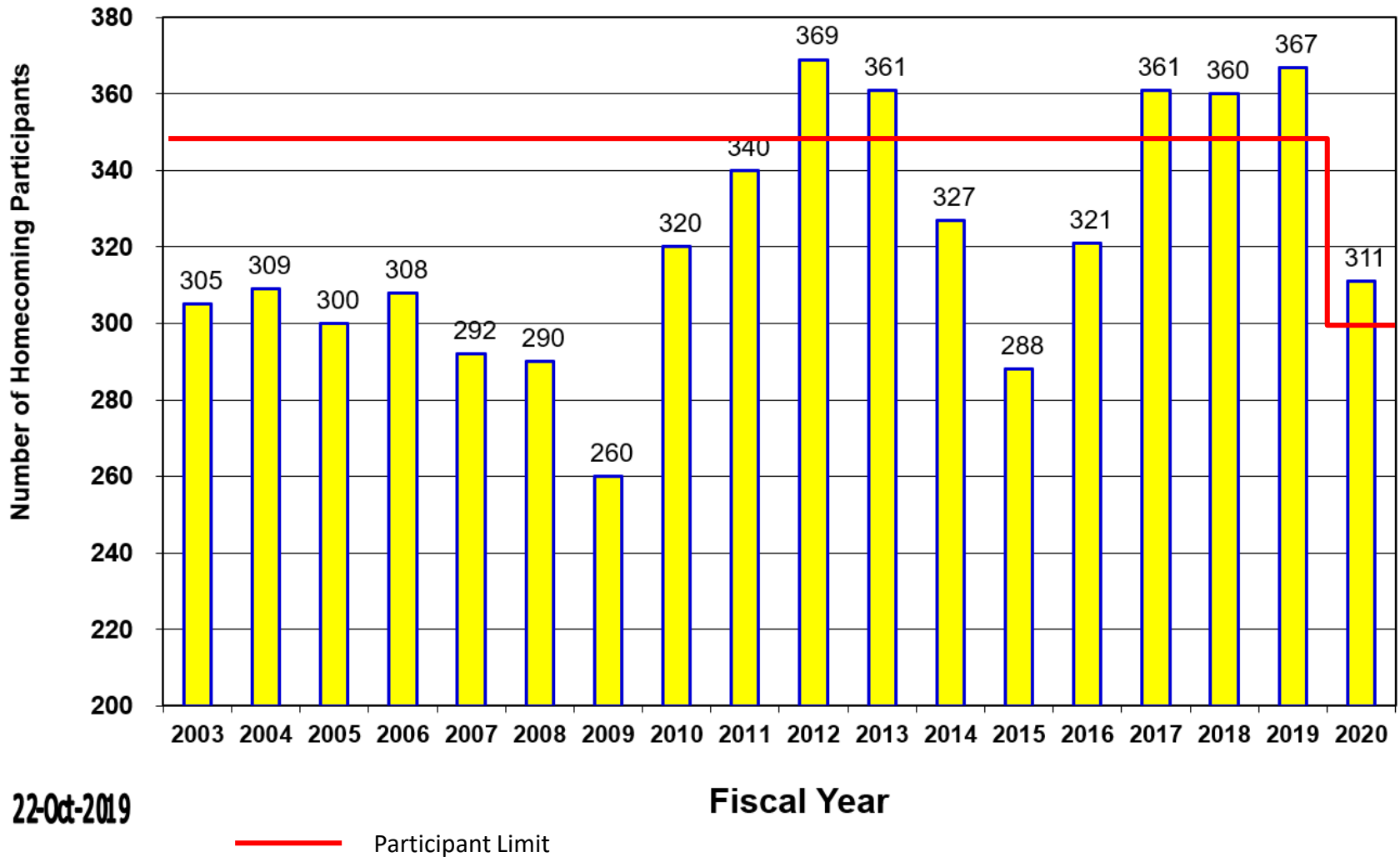
Rev: 29-May-2020

- Carry-over Lifetime Members
- New Lifetime Members
- Regular Members



* inc

UMBAA Homecoming Participants



30-Sep-2019

UMBAA Endowment & Scholarships

