



SCHOOL OF MUSIC, THEATRE & DANCE  
BAND ALUMNI ASSOCIATION  
UNIVERSITY OF MICHIGAN

**MINUTES - BOARD OF DIRECTORS MEETING**  
**January 10, 2023 – Zoom Videoconference, 7:00 PM**

**Attendees**

**Current Board Members:** Rich Alder, Chris Alvey, Issac Anderson, Jeff Henderson, Eric Miller, Kyle Milliman, Rachel Rigole, Tracy Rudd, Devonie Townsend, Monica Vogel, Sarah Wroblewski  
**Others:** Jim Kozich, Past President

1. Call to Order – 7:07 pm
2. Meeting Minutes Approval: Minutes from Nov. 15, 2022 meeting. Motion to approve by Kyle; seconded by Eric; motion passed.
3. Conductor's Forum: Eric shared greetings from Profs. Haithcock, Frey and Pasquale. Frey and Pasquale reported that the Fiesta Bowl trip went smoothly with everything well organized. The search for a new DOB (Director of Bands) is progressing (to replace Dr. Haithcock who is retiring). Eric proposed that we host an informal retirement celebration for Dr. Haithcock sometime this spring? Further discussion below under Membership Activities.
4. President's Update (Eric): Informal discussion of plans for new location of MMB rehearsal field. Funding for tailgate space on the old Elbel field may not be necessary going forward, but keep it in our budget plans for now.
5. Review of Action Items
  - a. On Hold – MMB Mentorship Project (Eric) – Wait for new DOB
  - b. Homecoming Playbook (Kyle & Chris) – Chris has started organizing the information and briefly shared what she's doing onscreen. Keep in Action Items for an update at the next meeting.
  - c. Build list of local volunteers (Eric & Kyle) – Kyle has built an e-survey to reach out to UMBAA membership and (during this meeting) sent a link to the Board for testing and feedback.
  - d. Schedule Homecoming Follow-Up Meeting (Eric & Devonie) – Still pending; Eric and Devonie discussed briefly during this meeting.
  - e. Property Disposition Update (Eric) – So far, tenor/alto saxes and MMB plumes are available to purchase. Eric will include a link to the property disposal site in an upcoming communication to UMBAA membership.
6. Treasurer's Report (Jeff): - Only a few updates since last report in November, so Auditor review wasn't requested or done (will be completed/up-to-date before the next meeting). Report shared onscreen. Significant expenses paid since last meeting were the 2022 Elbel Field rental (for game day tailgates) and 2022 Homecoming Dinner expenses paid to MMB. 2022 Homecoming game ticket reimbursement from MMB is still pending. Post-meeting, Chris uploaded the report (provided by Jeff) to the UMBAA Google Drive space with the meeting agenda and these minutes.
7. Committee Reports:
  - a. Finance Committee (Jeff, Rachel)
    - i. Fundraising Subcommittee (Eric):
      1. Amazon Smile update – No updates (except to note that money is continuing to come in).
      2. On Hold - Merchandise (Block M + Alumni). *Dependent on Homecoming plans*. Ideas include some kind of informal uniform / gear for Homecoming participants. To be discussed in Homecoming Followup meeting.
    - ii. Auditor Update (Chris) – No current update (as noted above under Treasurer's Report)
    - iii. Scholarships – No items for discussion. No discussion.
    - iv. Funding Requests/Items on the horizon
      1. Elbel Field Charge – Request for 2023?? Keep in budget for now although it may change with relocation of Elbel Field.
      2. Concert Band Instrument Fund – Request
        - a. Final list of equipment with Richard Frey for prioritization and replacement recommendations. Still pending but not forgotten, Richard is working on it.
      3. Campus Band Instrument Yearly Support – Future discussion item
      4. Concert/Campus Band Composition Competition – Future discussion item. Keep both these items on hold and revisit Concert/Campus Band priorities once a new DOB is on the job.



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5. UMBAA Website maintenance/enhancements - New funding item raised by Jim K. Underlying software was last updated in 2018 and it may need to be updated; also we have a few minor enhancements in mind (e.g. automated generation of gift receipts for online donations). Jim K and Jeff will get in touch with Alpha Jango to get cost estimates. [Sidebar discussion: Alpha Jango is the provider we've worked with for programming work. We own the code and could look for other providers, but there'd be a learning curve and we have had no issues or concerns with Alpha Jango to date.]
- b. Reunion Activities Committee (Devonie, Eric, Stephen):
  - i. Homecoming Sub-Committee (Devonie):
    1. 2023 Preparation – No current action needed
    2. Lamination project update / next steps – Plan to do any additional lamination after Homecoming this fall, before returning the folder boxes to storage.
  - ii. Other Reunions Sub-Committee (Jim R / Rich):
    1. Historical Archives – No updates
    2. Anniversaries
      - a. 50<sup>th</sup> anniversary of Revelli Hall – 2023. Eric will check with MMB staff to make sure they're aware of this anniversary. If new Elbel Field location is ready for this fall that will be a nice coincidence.
      - b. Rich has been writing about the 1973 Super Bowl trip on UMBAA web pages (Facebook etc).
  - iii. Parking Lot Award List (at UMBAA discretion, on an as needed basis)
    1. Begin thinking about ideas for 2023 Awards. Two names still on the list from last year – we intend to make these happen this year! One new name added. Chris will add the list to the UMBAA Google Drive space.
- c. Membership Activities Committee (Tex, Eric):
  - i. Social Events:
    1. UMS event update – No updates
    2. Symphony band concert this year – Eric: We could host a reception for Dr. Haithcock after the last Symphony Band concert at Hill. Jim K will check with Brian Igoe to see if SMTD has anything planned that might conflict with this.
    3. Other Events
    4. Football events/trips
      - a. Annual bus trip to a Big Ten stadium in 2023 and beyond: Discussed potential dates. Minnesota looks like the most likely option in 2023 (MSU game is nearby but getting tickets would be difficult; Nebraska is further away; Penn State and Maryland are in November when weather can be pretty iffy). Eric will talk with Tex to see if Minnesota might be do-able. Alternatively we will wait for 2024 and try this out with a closer location like Indiana or Illinois.
      - b. MMB Invitation to UMBAA for combined Spring Game performance – No updates
- d. Communications Committee (Kyle, Monica):
  - i. Membership Update
  - ii. Website Sub-Committee Update (Jim K):
    1. Action Items / Items in Progress: Potential website updates discussed above (Funding Requests)
  - iii. M Fanfare (Jim K) and M-Notes: Gail Stout is ready to take over M Fanfare, and Jim will meet with her this Saturday about transitioning the technical tools. At Kyle's request, Jim gave Monica access to our MailChimp account. General Discussion: historically, M Fanfare was a regular printed & mailed paper communication while M-Notes was created to be a less formal electronic communication. Since both are entirely digital/electronic now, perhaps we don't need both and they could become a single entity again (probably M Fanfare). Communications Committee will work on a game plan for these going forward.
  - iv. UMBAA Social Media – No updates
- e. Governance Committee (Tex, Jim, Monica): No updates
- f. Ensembles Committee (Jim K.):
  - i. Concert Band Subcommittee (Jim K): Concert Band winter session will start Jan. 26; concert on April 16. Registration is still ongoing so we don't have a list yet of any non-member players for potential Board approval.



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- ii. Pep Band Subcommittee (Tracy): Hockey and Basketball performances are done for the season. Pete is looking into dates for water polo, gymnastics and softball. Jeff confirmed that Pep Band directors have been paid, \$500 each, for previous years including the 2021-22 school year. We still need to pay Nathan and Ryan for the current 2022-23 season.
  - g. Nominations Committee (Kyle): The survey Kyle will be sending out looking for local volunteers also includes a checkbox for UMBAA Board interest.
  - h. Student Liaison (Sarah, Kevin, Issac) – No updates
  - i. NAOAB Liaison (Jim R) – No updates from Jim R (not present) tonight. Kyle noted the next meeting is tomorrow (Jan. 11) and the in-person meeting this year will be in Cincinnati from May 31-June 3. Let Kyle and Jim R know if you're interested in attending for UMBAA, especially if Jim R is not able to go.
  - j. Golf Outing (Mike K): No updates. Tentative date is still Aug. 6<sup>th</sup>
  - k. New Member Lunch (Devonie): No updates; date is not yet set.
    - i. Devonie has a vacation planned, may need support for running the day of.
  - l. Merchandise:
    - i. Merchandise strategy & Blast – To be discussed at Homecoming Followup meeting
8. Upcoming Concert Dates and Events: No updates
9. Future Dates:
- a. Next Board Meeting: March 7, 2023 @ 7:00PM
  - b. Planning Call: Discussion as to whether these are needed. General agreement that everything can be managed by e-mail. Going forward, Eric will send an email call for Agenda items about 2 weeks before the next meeting.
  - c. Homecoming: September 23, 2023 @12:00 PM - Not confirmed on Athletics website yet, but we expect this will be it.
10. Review New Action Items
- Eric: Schedule Homecoming Followup meeting
  - Eric: Include information about Property Disposition of instruments, etc. in next membership communication
  - Eric: Make sure MMB staff is aware of Revelli Hall 50<sup>th</sup> anniversary this year
  - Eric: Talk to Tex about whether a bus trip to Minnesota in 2023 season is feasible, vs. waiting until the 2024 season for a closer destination (Indiana or Illinois).
  - Jim K/Jeff: Get estimate from Alpha Jango for website updates
  - Jim K: Check with Brian Igoe to see if SMTD has any plans that might conflict with an UMBAA Reception for Prof. Haithcock after his last Symphony Band concert.
  - Kyle: Schedule Communications Committee meeting regarding M Fanfare/M-Notes
  - Chris: Upload "Parking Lot Awards List" to Google Drive (DONE – in Board Meetings/2023 folder)
  - All: Let Kyle and Jim R know if you're interested in attending the NAOAB meeting in Cincinnati (May 31-Jun 3)
11. For the Good of the Association – Chris wants to clarify the Committee vs Subcommittee relationships – she will work on that offline and send for review/comment.
12. Adjournment – Motion to adjourn, Chris; Second, Sarah. Meeting adjourned 8:18 p.m.



# Treasurer's Report

*January 2023*

*J. Henderson*

# 2023FY Income Statement

Rev: 31-Dec-2022

	TOTAL	
	JUL - DEC, 2022	JUL - DEC, 2021 (PY)
Income		
Alumni Concert Band	0.00	0.00
Concert Band Donations	300.00	0.00
Concert Band Participation Fees	1,760.00	0.00
<b>Total Alumni Concert Band</b>	<b>2,060.00</b>	<b>0.00</b>
Giving	0.00	0.00
Concert Instrument Fund	1,812.00	1,260.00
Endowment (General)	3,298.00	2,954.00
<b>Total Giving</b>	<b>5,110.00</b>	<b>4,214.00</b>
Golf Outing	0.00	0.00
Dinner	50.00	0.00
Mulligans	265.00	215.00
Participant	3,370.00	2,700.00
Putting Contest	430.00	115.00
Raffle Tickets	1,840.00	1,480.49
Skins	450.00	260.00
Sponsor	4,665.00	6,660.00
<b>Total Golf Outing</b>	<b>11,070.00</b>	<b>11,430.49</b>
Homecoming	0.00	0.00
Homecoming BBQ	1,050.00	0.00
Homecoming Participation Fee	9,240.00	5,820.00
Homecoming Participation Game Ticket	23,025.00	0.00
<b>Total Homecoming</b>	<b>33,315.00</b>	<b>5,820.00</b>
Membership	0.00	0.00
Membership - Annual	11,540.00	10,260.00
Membership - Lifetime	400.00	1,200.00
<b>Total Membership</b>	<b>11,940.00</b>	<b>11,460.00</b>
Other Revenue	0.00	0.00
Amazon	194.92	168.06
Interest Income	3.19	2.97
<b>Total Other Revenue</b>	<b>198.11</b>	<b>171.03</b>
<b>Total Income</b>	<b>\$63,693.11</b>	<b>\$33,095.52</b>
GROSS PROFIT	<b>\$52,623.11</b>	<b>\$21,665.03</b>

Adjusted values with golf outing revenue and expenses removed.

	TOTAL	
	JUL - DEC, 2022	JUL - DEC, 2021 (PY)
Expenses		
Communications	419.94	377.94
Ensembles	0.00	0.00
Conductor Fees	1,800.00	0.00
Facility Rental	6,567.50	0.00
Supplies	153.70	0.00
<b>Total Ensembles</b>	<b>8,521.20</b>	<b>0.00</b>
Finance	0.00	0.00
Bank Charges, Processing Fees	242.09	-10.93
Dues & subscriptions	200.00	200.00
Insurance	250.00	263.00
Michigan Annual Report	20.00	20.00
Stripe Fees	1,257.09	351.59
Stripe - Membership Dues	519.96	489.10
<b>Total Stripe Fees</b>	<b>1,777.05</b>	<b>840.69</b>
<b>Total Finance</b>	<b>2,489.14</b>	<b>1,312.76</b>
Golf Outing Expenses	17,043.10	11,891.14
Endowment (Golf Outing Proceeds)	7,707.00	7,166.00
Stripe Fee - Golf Outing	250.42	125.97
<b>Total Golf Outing Expenses</b>	<b>25,000.52</b>	<b>19,183.11</b>
Homecoming Expenses	0.00	3,843.56
Friday BBQ	6,000.00	1,532.40
Homecoming Game Tickets	33,750.00	0.00
Supplies	1,626.87	783.40
<b>Total Homecoming Expenses</b>	<b>41,376.87</b>	<b>6,159.36</b>
Membership Activities	640.61	0.00
Band Week Lunch	1,714.53	1,878.52
Endowment (General)	0.00	2,954.00
<b>Total Membership Activities</b>	<b>2,355.14</b>	<b>4,832.52</b>
<b>Total Expenses</b>	<b>\$55,162.29</b>	<b>\$80,162.81</b>
NET OPERATING INCOME	\$-16,469.70	\$1,229.83
NET INCOME	<b>-\$2,539.18</b>	<b>\$8,982.45</b>

## Significant Income/Expenses Coming:

Elbel Field Saturday Rental Expense **\$4,560 - complete**

Homecoming Dinner Payment to MMB **\$6,000 - complete**

Homecoming Game Tickets Payback from MMB **\$5,000 est**

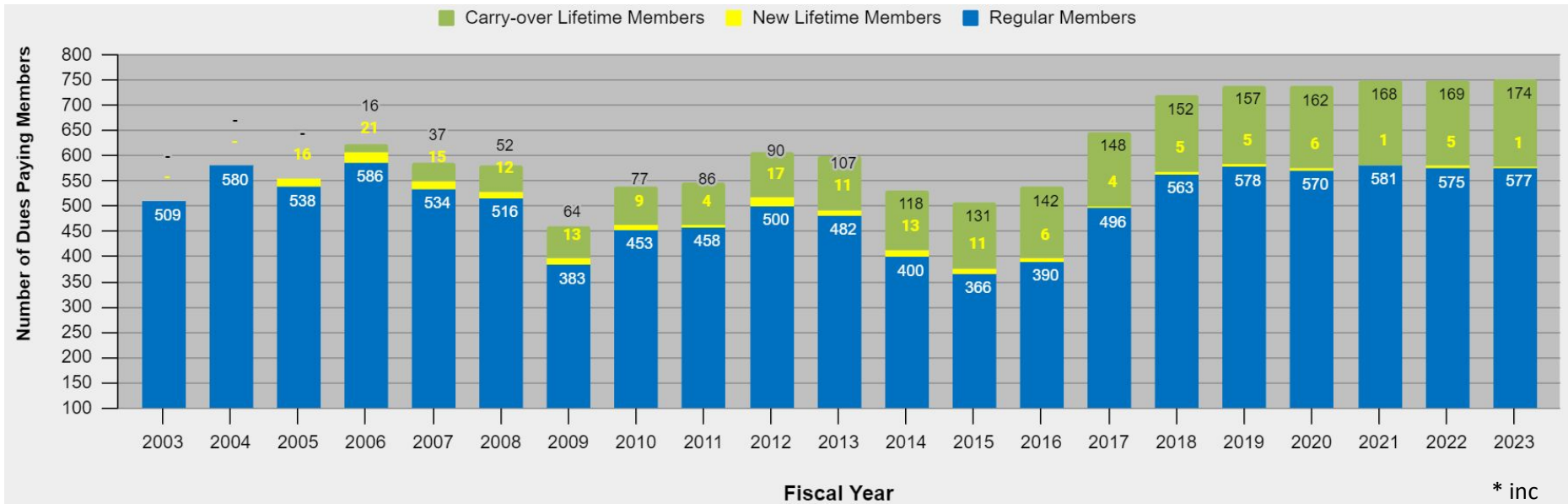
# 2023FY Balance Sheet

Rev: 31-Dec-2022

- Concert instrument fund now contains \$6,062

	TOTAL	
	AS OF DEC 31, 2022	AS OF DEC 31, 2021 (PY)
▼ ASSETS		
▼ Current Assets		
▼ Bank Accounts		
▼ PNC Checking	4,542.74	6,570.31
Concert Instrument Fund	0.00	0.00
Endowment Funds	0.00	0.00
<b>Total PNC Checking</b>	<b>4,542.74</b>	<b>6,570.31</b>
▼ PNC Money Mkt Savings	35,491.80	41,485.58
Concert Instrument Fund	6,062.00	3,937.00
Endowment Funds	0.00	0.00
Lifetime Membership Funds	16,480.00	15,280.00
<b>Total PNC Money Mkt Savings</b>	<b>58,033.80</b>	<b>60,702.58</b>
<b>Total Bank Accounts</b>	<b>\$62,576.54</b>	<b>\$67,272.89</b>
<b>Total Current Assets</b>	<b>\$62,576.54</b>	<b>\$67,272.89</b>
<b>TOTAL ASSETS</b>	<b>\$62,576.54</b>	<b>\$67,272.89</b>
▼ LIABILITIES AND EQUITY		
▼ Liabilities		
▼ Current Liabilities		
▼ Credit Cards		
PNC Credit Card	162.99	0.00
<b>Total Credit Cards</b>	<b>\$162.99</b>	<b>\$0.00</b>
<b>Total Current Liabilities</b>	<b>\$162.99</b>	<b>\$0.00</b>
<b>Total Liabilities</b>	<b>\$162.99</b>	<b>\$0.00</b>
▼ Equity		
Opening Balance Equity	38,504.55	38,504.55
Retained Earnings	40,378.70	27,538.51
Net Income	-16,469.70	1,229.83
<b>Total Equity</b>	<b>\$62,413.55</b>	<b>\$67,272.89</b>
<b>TOTAL LIABILITIES AND EQUITY</b>	<b>\$62,576.54</b>	<b>\$67,272.89</b>

Rate of annual memberships significantly ahead of last year at same time



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**UMBAA Scholarship Endowment Fund**  
(FY 2022 ending 30-Jun-2022)

**UMBAA Endowment & Scholarships**

