



SCHOOL OF MUSIC, THEATRE & DANCE
BAND ALUMNI ASSOCIATION
UNIVERSITY OF MICHIGAN

AGENDA - BOARD OF DIRECTORS MEETING

June 14, 2023 – Zoom Videoconference, 7:30 PM

1. Call to Order
2. Meeting Minutes Approval
3. Conductor's Forum
4. President's Update (Eric)
5. Review of Action Items
 - a. On Hold – MMB Mentorship Project (Eric)
 - b. Homecoming Playbook (Kyle & Chris)
 - c. Build list of local volunteers (Eric & Kyle)
 - d. Homecoming Committee meeting (Eric)
 - e. Property Disposition Update (Eric)
 - f. Alpha Jango website updates quote (Jim K./Jeff)
 - g. Haithcock Retirement Festivities (Eric)
 - h. Communications Committee meeting (Kyle)
6. Treasurer's Report (Jeff):
7. Committee Reports:
 - a. Finance Committee (Jeff, Rachel)
 - i. Fundraising Subcommittee (Eric):
 1. Amazon Smile ending.
 2. *On Hold* - Merchandise (Block M + Alumni). *Not discussed at HC Committee meeting due to time.*
 - ii. Auditor Update (Chris)
 - iii. Scholarships – *No items for discussion.*
 - iv. Funding Requests/Items on the horizon
 1. Elbel Field Charge – Request for 2023??
 2. Concert Band Instrument Fund – Request
 - a. Final list of equipment with Richard Frey for prioritization and replacement recommendations.
 3. Campus Band Instrument Yearly Support – *Hold, future item.*
 4. Concert/Campus Band Composition Competition – *On hold, future item.*
 5. UMBAA Website maintenance/enhancements.
 - b. Reunion Activities Committee (Devonie, Eric, Stephen):
 - i. Homecoming Sub-Committee (Devonie):
 1. 2023 Preparation – Next Steps
 2. Lamination project – *no open items until after 2023 Blast.*
 - ii. Other Reunions Sub-Committee (Jim R / Rich):
 1. Historical Archives
 2. Anniversaries
 - a. 50th anniversary of Revelli Hall - 2023
 - iii. Parking Lot Award List (at UMBAA discretion, on an as needed basis)
 1. New names and designation of planned awards.
 - c. Membership Activities Committee (Tex, Eric):
 - i. Social Events:
 1. UMS event update
 2. Symphony band concert this year
 3. Other Events
 4. Football events/trips
 - a. Annual bus trip to a Big Ten stadium in 2023 and beyond
 - b. MMB Invitation to UMBAA for combined Spring Game performance
 - d. Communications Committee (Kyle, Monica):
 - i. Membership Update
 - ii. Website Sub-Committee Update (Jim K):
 1. Action Items / Items in Progress:
 - a. Automatic receipts for those who donate to the Concert Instrument Fund
 - b. Updates to who gets tickets from website
 - c. Update on "Preferred Partners" section



**SCHOOL OF MUSIC, THEATRE & DANCE
BAND ALUMNI ASSOCIATION**

UNIVERSITY OF MICHIGAN

2. If you notice needed updates send to Jim.
 - a. Broad update of website information needed in the near future.
- iii. M Fanfare (Jim K):
 1. M Fanfare re-work
 2. Jim is still looking for a new M Fanfare editor (Gail?).
- iv. M-Notes (Kyle)
- v. UMBAA Social Media
 1. Additional monitors/moderators for social accounts.
- e. Governance Committee (Tex, Jim, Monica):
- f. Ensembles Committee (Jim K.):
 - i. Concert Band Subcommittee (Jim K):
 - ii. Pep Band Subcommittee (Tracy):
- g. Nominations Committee (Kyle):
 - i. Survey needs to be sent with March M-Notes (Eric & Kyle are finalizing).
- h. Student Liaison (Sarah, Kevin, Issac)
- i. NAOAB Liaison (Jim R)
- j. Golf Outing (Mike K):
 - i. Golf Committee Meeting on March 8th.
 - ii. Outing Date: August 6th, 2023 (Tentative)
 - iii. Help with sponsors: Too many is a good problem!
- k. New Member Lunch (Devonie):
 - i. Devonie has a vacation planned, may need support for running the day of.
- l. Merchandise:
 - i. Merchandise strategy & Blast
8. Upcoming Concert Dates and Events:
9. Future Dates:
 - a. Next Board Meeting: August 15, 2023 @ **8:00PM**
 - b. Homecoming: September 23, 2023 @12:00 PM
10. Review New Action Items
11. For the Good of the Association
12. Adjournment



Meeting Minutes

Attendance: Stephen Foster, Jeff Henderson, Sarah Wroblewski, Kevin Wroblewski, Monica Vogel, Eric Miller, Kyle Milliman, Issac Anderson, Rachel Rigole, Devonie Townsend, Jim Roach, Sheri Chisom

- 1) Call to order: 7:35PM
- 2) Meeting Minutes Approval: Meeting minutes from March 2023. Motion by Jeff to approve, second by Stephen. Motion passes unanimously.
- 3) Conductors Forum
 - a. New Elbel is late.
 - b. We have a new director of bands, timing January 2023.
- 4) President's Update
 - a. Mentorship on hold till new DOB implemented.
 - b. Homecoming 142 members thus far.
 - c. Volunteer database running well!
 - d. Alpha Jango – Jim having discussion directly with Alpha on website upgrades, cost was higher than expected.
- 5) Review of Action Items
- 6) Treasurer's Report
 - a. Audited by Rachel, nothing to note.
- 7) Committee Reports
 - a. Merchandise: Discussion with Devonie to be had of what can be done for Homecoming.
 - b. Awards:
 - i. Email to Sheri with details for parking lot awards.
 - ii. Need to review providing Winton his honorary membership.
 - c. Nominations:
 - i. Special Motion meeting held June 28th.
 1. Motion from Nominations to have Joe Dobos re-join the board, filling the late Richard Alder's seat for the remainder of his term. Motion passes unanimously.
- 8) Upcoming Concert Dates and Events
 - a. No updates.
- 9) Future Dates
- 10) Motion to Adjourn
 - a. Jim motions, Monica second, all but Eric wanted to leave...

Treasurer's Report
June 2023
J. Henderson

2023FY Income Statement

Rev: 31-May-2023

	TOTAL	
	JUL 2022 - MAY 2023	JUL 2021 - MAY 2022 (PY)
Income		
Alumni Concert Band	0.00	0.00
Concert Band Donations	300.00	0.00
Concert Band Participation Fees	3,720.00	1,050.00
Total Alumni Concert Band	4,020.00	1,050.00
Giving	0.00	0.00
Concert Instrument Fund	2,932.00	1,573.00
Endowment (General)	5,143.00	3,166.00
Total Giving	8,075.00	4,739.00
Golf Outing	0.00	0.00
Dinner	100.00	50.00
Mulligans	350.00	345.00
Participant	7,720.00	8,100.00
Putting Contest	560.00	255.00
Raffle Tickets	1,840.00	1,480.49
Skins	570.00	440.00
Sponsor	7,940.00	11,185.00
Total Golf Outing	19,080.00	21,855.49
Homecoming	0.00	0.00
Homecoming BBQ	1,270.00	0.00
Homecoming Participation Fee	12,600.00	5,820.00
Homecoming Participation Game Ticket	29,745.00	0.00
Total Homecoming	43,615.00	5,820.00
Membership	0.00	0.00
Membership - Annual	13,060.00	11,180.00
Membership - Associate	10.00	10.00
Membership - Lifetime	1,200.00	2,000.00
Total Membership	14,270.00	13,190.00
Other Revenue	0.00	0.00
Amazon	619.51	390.21
Interest Income	5.04	5.50
Total Other Revenue	624.55	395.71
Total Income	\$89,684.55	\$47,050.20
GROSS PROFIT	\$70,604.55	\$25,194.71

Expenses				
Communications	819.94			720.89
Ensembles	0.00			0.00
Conductor Fees	2,600.00			0.00
Facility Rental	7,617.50			3,990.00
Supplies	153.70			0.00
Total Ensembles	10,371.20			3,990.00
Finance	0.00			0.00
Bank Charges, Processing Fees	396.66			120.10
Dues & subscriptions	561.34			511.34
Insurance	250.00			263.00
Michigan Annual Report	20.00			20.00
Stripe Fees	1,744.27			409.80
Stripe - Membership Dues	611.52			541.68
Total Stripe Fees	2,355.79			951.48
Total Finance	3,583.79			1,865.92
Golf Outing Expenses	17,043.10			11,891.14
Endowment (Golf Outing Proceeds)	7,707.00			7,166.00
Stripe Fee - Golf Outing	458.74			333.30
Total Golf Outing Expenses	25,208.84			19,390.44
Homecoming Expenses	0.00			3,843.56
Friday BBQ	6,000.00			1,532.40
Homecoming Game Tickets	33,750.00			0.00
Supplies	1,626.87			783.40
Total Homecoming Expenses	41,376.87			6,159.36
Membership Activities	758.47			376.87
Band Week Lunch	1,714.53			1,878.52
Endowment (General)	3,510.00			2,954.00
Fall & Winter Concert Receptions	3,000.00			0.00
Total Membership Activities	8,983.00			5,209.39
Total Expenses	\$65,134.80	\$90,343.64	\$17,945.56	\$37,336.00
NET OPERATING INCOME		\$ -659.09		\$9,714.20
NET INCOME	\$5,469.75	\$ -659.09	\$7,249.15	\$9,714.20

Most recent bank statements reviewed with C. Alvey
& Rachel Rigole 13-Jun-2023

Adjusted values with golf outing revenue and expenses removed.

Significant Income/Expenses Coming:

Homecoming Game Tickets Payback from MMB \$5,000 est

2023FY Balance Sheet

Rev: 31-May-2023

Most recent bank statements reviewed with C. Alvey
& Rachel Rigole 13-Jun-2023

	TOTAL	
	AS OF MAY 31, 2023	AS OF MAY 31, 2022 (PY)
ASSETS		
Current Assets		
Bank Accounts		
PNC Checking	23,940.52	14,117.14
Concert Instrument Fund	0.00	0.00
Endowment Funds	0.00	0.00
Total PNC Checking	23,940.52	14,117.14
PNC Money Mkt Savings	32,493.65	41,488.11
Concert Instrument Fund	6,062.00	3,990.00
Endowment Funds	0.00	152.00
Lifetime Membership Funds	16,480.00	16,080.00
Total PNC Money Mkt Savings	55,035.65	61,710.11
Total Bank Accounts	\$78,976.17	\$75,827.25
Total Current Assets	\$78,976.17	\$75,827.25
TOTAL ASSETS	\$78,976.17	\$75,827.25
LIABILITIES AND EQUITY		
Liabilities		
Current Liabilities		
Credit Cards		
PNC Credit Card	752.01	69.99
Total Credit Cards	\$752.01	\$69.99
Total Current Liabilities	\$752.01	\$69.99
Total Liabilities	\$752.01	\$69.99
Equity		
Opening Balance Equity	38,504.55	38,504.55
Retained Earnings	40,378.70	27,538.51
Net Income	-659.09	9,714.20
Total Equity	\$78,224.16	\$75,757.26
TOTAL LIABILITIES AND EQUITY	\$78,976.17	\$75,827.25

- Concert instrument fund increased from \$6,062 to \$7,182 since Mar 2023 report

Rate of annual memberships significantly ahead of last year at same time

